

TRANSPORTATION PERSONAL PROPERTY SHIPPING OFFICE BRIEFING SCHEDULE

LOCATION: Lindsey Lake Media Room (basement) Temp location

(CUSTOMER SERVICE HOURS: 0730 – 1800 HOURS, MONDAY-FRIDAY AND TRAINING HOLIDAYS)

(DPS LAB: 0730-1800 HOURS, MONDAY-FRIDAY AND TRAINING HOLIDAYS)

NOTE: For planning purposes it takes approximately 30 minutes to complete a shipment utilizing DPS.

Personal Property Shipping Office Location: Soldier Support Center, (Bldg 4-2843, Normandy Drive), 1st Floor

Email: usarmy.bragg.406-afsb.list.lrc-ppso@mail.mil; FAX: 396-4404 (Outbound), 396-2172 (Inbound)

Phone: Outbound 396-5212/2163 & Inbound 396-2903

1. CUSTOMERS IN THE FOLLOWING CATEGORIES **MUST ATTEND** A BRIEFING (**ORDERS REQUIRED**):

- FIRST/LAST MOVE (**HOR, Retirement, ETS, Chapters, and PPMs associated with these moves**)
- LOCAL MOVES (**Housing Memorandum required if moving to or from on-post housing**)
- ONE TIME ONLY SHIPMENTS (**Boats larger than 14 feet and Mobile Homes**)
- POWER OF ATTORNEY HOLDERS (**Shipping property on behalf of a Service member/Civilian**)

2. BRIEFINGS ARE AS SHOWN (**ARRIVE AT LEAST 10 MINUTES PRIOR TO START TIME**):

A. **O'CONUS (OVERSEAS): SINGLE/MULTIPLE SHIPMENTS (TO INCLUDE ALASKA & HAWAII):**

- TUESDAY & THURSDAY: 1000 HOURS

B. **CONUS (STATESIDE):**

- MONDAY & WEDNESDAY: 1430 HOURS

C. **PERSONALLY PROCURED MOVE (Formerly DITY):**

- MONDAY, WEDNESDAY & FRIDAY: 1300 HOURS

D. **RELOCATION/LOCAL MOVES (WITHIN 30 MILES):**

- TUESDAY: 1300 HOURS

E. **RETIREMENT & SEPARATION:**

- MONDAY, WEDNESDAY & FRIDAY: 0900 HOURS

3. THE SHIPMENT/STORAGE OF PERSONAL PROPERTY IS SCHEDULED USING DPS, A SELF-COUNSELING PROCESS, FOR MILITARY AND DOD CIVILIANS. THE FOLLOWING SHIPMENT TYPES ARE PROCESSED IN DPS AND CUSTOMERS **ARE NOT REQUIRED TO ATTEND A BRIEFING (UNLESS YOU ARE IN ONE OF THE MUST ATTEND CATEGORIES LISTED ABOVE)**. IF YOU HAVE NOT MOVED PROPERTY FOR SOME TIME, ATTENDANCE AT A BRIEFING IS ENCOURAGED.

- CONUS (STATESIDE PCS) OR INTRASTATE AND INTERSTATE SHIPMENTS
- O'CONUS (OVERSEAS PCS)
- NON-TEMPORARY STORAGE ASSOCIATED WITH DEPLOYMENT
- PERSONALLY PROCURED MOVES (PPM - Formerly DITY)
- AAFES EMPLOYEES
- CORPS OF ENGINEERS
- NON-APPROPRIATED FUNDS (NAF) EMPLOYEES
- EVACUATION ORDERS
- TDY IN CONJUNCTION WITH SHIP RENOVATION OR WORK

NOTES:

1. **ORDERS ARE REQUIRED TO ATTEND ALL BRIEFINGS**; Arrive 10-15 minutes before scheduled briefing time

2. Additional shipping/storage information is available on the following websites:

<http://www.bragg.army.mil/directorate/LRC/ITO/Pages/default.aspx>, click on Personal Property or www.move.mil, click on DOD Service Members and Civilians